

Academic Affairs Committee
Friday, September 26, 2008
2:30-4:30PM
Frost Academic Commons

MINUTES

Present: Liz Ahl, Eric Hoffman, Annette Holba, Deb Tobine, Gene Fahey, Sam Miller, David Zehr, Linda Levy, Stephanie Halter (S. Coykendall Sabbatical replacement), Robin DeRosa, Mark Fischler, Dick Hage, Gene Martin
Excused: Aditi Grover (New Faculty Observer)

I. Approved September 15th meeting minutes

II. Old Business

- a. Keeping web registration open all summer and through the end of add/drop (PROPOSAL based on last week's discussion)

David circulated and explained the attached proposal that included the background on how the WebReg period will work as well as the formal motion to change the Drop/Add period. Discussion followed about the advantages and the disadvantages of the system that some faculty had brought up at the Council of Chairs.

Questions and discussion centered on wait list vs signing up via WebReg, the PSU culture surrounding course enrollment and the chaos involved in the Drop/Add period.

The committee agreed to reassess the policy after 2 semesters.

MOTION PASSED 11-0-1

- b. Diversity-Related Data Collection Possibilities (RE: Severed/Probated Students) (Dick Hage, Scott Mantie)

Dick circulated two spreadsheets that reflected each diverse ethnic group's data relative to Good Standing, Academic Warning, Probation, and Severance. He added that White Non-Hispanic students are more likely to have multiple WPS issues. Eric is going to run the data to see if the statistics are significant. It was suggested that we get add more data every semester. Once we have more data we will look at the data to determine what it means and what we are going to do about it.

III. New Business

- a. Students who take, and fail, classes that are repeatable for credit (David Z.)

David brought a transcript of a student who had taken a practicum class (that was repeatable for credit) but who earned an F in the first two attempts and an A in the third attempt. The student's grade should have only been calculated once, not three times because it was a practicum class. In this case, the student's first two F's were deleted from the transcript. David suggested that faculty be made

aware of students' failing repeatable courses that are different type courses than regular three-credit courses.

Discussion centered around the purpose of these type courses and whether or not the student should have the F grade remain on the transcript.

- b. Various "levels" of violations in Academic Integrity Policy (David Z.) Please see the following link from Rutgers: <http://academicintegrity.rutgers.edu/integrity.shtml> (should we consider differentiating among different types of violations?) (Tabled to 10/20/08)
- c. Gender balance on the Academic Integrity Panel
There are 12 male and 4 female members on the panel that have come from a call for volunteers. We may need to get a more balanced gender pool.

IV. Academic Integrity Panel Update

Eric reported that no panels have been needed, but is waiting to hear from the Student Government about which students will serve on the panel.

V. Agenda Items for Future Meetings

- a. Leave-of-absence policy (David is meeting with Holmes group?)
- b. Academic Policy-Making for Frost School Students (invite Nancy B. to meeting)
- c. CJ enrollment issue
- d. Courses that students take/plan to take when studying abroad (Linda, David Z., Deb)
- e. Advising as teaching; assessing advising as part of P&T
- f. Chair's role in Academic Integrity Process (this will be discussed in C.O.C.)
- g. Other suggestions, anything I forgot?

FUTURE MEETING TIMES (all in Frost Commons):

10/20, 3:45-5:15;

10/24, 2:30-4:30;

11/17, 3:45-5:15;

12/15, 3:45-5:15.

Meeting adjourned at 4:35.

Respectfully submitted,
Linda S. Levy

Attachment A

Background:

During the initial registration period WebReg will open at a time designated by the registrar. For all continuing students, WebReg will remain open through the end of the add/drop period. New first-year first semester and transfer students who participate in the June orientation sessions will initially have access to WebReg only during the time period they are on campus for their orientation session. When all June orientation sessions have been completed, WebReg will be reopened to all first-year first semester and transfer students through the end of the add/drop period.

Motion to change the length of the add/drop period.

Students may add or drop *full-semester, first half, first quarter courses* until the **end of the seventh calendar day of the semester**. *Internships, practica, individual enrollment courses, independent study, second half, fourth quarter, Performance Study and auditioned courses* may be added or dropped until the **10th Friday after the first day of classes**. Adding or dropping a course does not require the signature of the instructor. Courses dropped within the Drop period will be removed from the transcript.