November 21, 2008 – Student Senate Room (HUB 119)

MINUTES

<u>Present:</u> Julie N. Bernier (left at 5 pm), Mary E. Campbell (consultant, non-voting), Samir V. Choudhry (student, voting), Elizabeth A. Cox, Robert G. Egbert, Elliott G. Gruner (3:55 pm), Lindsay E. Harrington (student, voting), Joyce C. Larson, Wendy J. Palmquist, Lisa D. Spradley, Anil Waghe [10 voting members]

Absent: Debra A. Brown, Ashley M. Pistorino (student, voting),

Excused: Robert E. Fitzpatrick (non-voting), Nick Sevigney (new faculty observer, non-voting)

Presenters of Proposals: Nancy S. Betchart, Patricia A. Cantor, Brian W. Eisenhauer, Eric G. Hoffman,
Linda S. Levy, Barbara D. Lopez-Mayhew, David A. Mackey, Leonard R. Reitsma, Christian A.

Roberson, Jonathan C. Santore, Cynthia W. Vascak, James C. Whiting

Note: Unless otherwise indicated, all curricular changes noted below will become effective with the 2009-2010 edition of the Academic Catalog. Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:30 pm.

- I. The minutes of the October 17, 2008 meeting were approved as presented, 9-0-0-3.
- II. New Business
- A. Computer Science and Technology:
 - 1. (a) BS Computer Science: reduce total credits required from 122 to 120, which reduces the free electives to 14. This program is accredited by ABET.
 - (b) BS Information Technology: reduce total credits required from 122 to 120, which reduces the free electives to 25-22.
 - *Approved 9-0-0-3.*
 - 2. CS 2080 Visual Basic: change course description to include "Two lecture hours and two hours of computer lab." *Approved 9-0-0-3*.
 - 3. CS 3320 Organization of Programming Languages: delete as a course. Approved 9-0-0-3.
- B. Health and Human Performance:
 - 1. (a) BS Athletic Training: change Mathematics Foundation requirement from MA 2010 to any Math Foundations course.
 - (b) BS Physical Education: change Mathematics Foundation requirement from MA 2010 to any Math Foundations course.
 - Approved 9-0-0-3.
 - 2. BS Athletic Training: change admission requirements and eliminate the pre-Athletic Training major (students will be allowed to declare the Athletic Training major upon their enrollment). Amended to delete PE 3580 and add PE 3570. *Approved 9-0-0-3*.
 - 3. AT 2750 Clinical Athletic Training I: change prerequisite to current First Aid and Adult CPR certifications and permission of the instructor. *Approved 9-0-0-3*.
 - 4. PE 2423 Fundamentals in Gymnastics: change course description; change prerequisite to PE/Teacher Certification or PE/PE and HE Teacher Certification majors. Approved 10/20/08 by the Council of Teacher Education. *Approved 9-0-0-3*.
 - 5. PE 3000 Instructional Strategies I Elementary: change prerequisite to PE 2731; admittance into the Teacher Certification Option; minimum 2.50 cumulative GPA; and permission of the instructor. Approved 10/20/08 by the Council of Teacher Education.

6. PE 4000 Instructional Strategies II – Secondary: change prerequisite to minimum grade of C in PE 3000; minimum 2.60 cumulative GPA; and permission of the instructor. Approved 10/20/08 by the Council of Teacher Education.

Approved 9-0-0-3.

- 7. CC 4610 Coaching Clinical: delete as a course. *Approved 9-0-0-3*.
- 8. CC 4880 Coaching Internship: change course description (replace "the Bagley Center" with "the HHP Department"). *Approved 9-0-0-3*.

C. Education:

- 1. (a) New course: ED 3080 Teaching in the Content Areas Practicum (1 credit). Taken concurrently with the Cluster II courses, students participate in three on-campus seminar sessions and one day a week in the field. Placements in schools range from K-6 and last approximately 12 weeks. Students are expected to attend all seminars and participate fully in their on-site placements. This practicum experience is supervised by on-site cooperating faculty as well as University faculty; its purpose is to gain meaningful experience and relate course content to best practices in an educational setting. Students are required to submit full lesson plans, reflections, and evaluations to attain a passing grade. May be repeated for a maximum of three enrollments. Pass/No Pass. Falls and Springs, beginning Spring 2012. Prerequisite(s): completion of all program requirements for certification by the start of the Cluster II semester. Corequisite(s): ED 3070, MA 3070, RL 3070, SE 3070.
 - (b) BS Childhood Studies/Teacher Certification: add ED 3080 as a requirement. Approved 10/20/08 by the Council of Teacher Education. *Approved 9-0-0-3*.
- 2. (a) BS Childhood Studies: drop RL 1200 as a requirement
 - (b) BS Childhood Studies: reduce total credits required from 122 to 120, which increases the free electives to 51-49.
 - (c) BS Childhood Studies/Teacher Certification: reduce total credits required from 122 to 120, which decreases the free electives to 13-11.

Approved 10/20/08 by the Council of Teacher Education. Approved 9-0-0-3.

D. Social Science:

- 1. SO 3010 Aging and Society: delete as a course.
- 2. SO 3330 Sociology of Healthcare: delete as a course.

Approved 9-0-0-3.

- 3. BA Anthropology/Sociology: drop AN 3500 (WECO) as a required course in the Anthropology Option; drop SO 3500 (WECO) as a required course in the Sociology Option [students will now have a choice for their WECO]. *Approved 8-0-1-3*.
- 4. (a) AN 4100 Anthropological and Sociology Theory (WRCO): drop as a required course in the Anthropology Option; delete as a course; last offering is Fall 2011.
 - (b) SO 4100 Anthropological and Sociology Theory (WRCO): drop as a required course in the Sociology Option; delete as a course; last offering is Fall 2011. *Approved 9-0-0-3*.
- Approvea 9-0-0-3.
- 5. (a) AN 4530 Anthropology-Sociology Seminar (WRCO): change title to Seminar: Theory and Practice; change credits to four (seat time is increased); new course number is AN 4600.
 - (b) SO 4530 Anthropology-Sociology Seminar (WRCO): change title to Seminar: Theory and Practice; change credits to four (seat time is increased); new course number is SO 4600. *Approved 9-0-0-3*.
- 6. (a) BA Anthropology/Sociology (both options): reduce the required GE/PO electives from six to three credits
 - (b) BA Anthropology/Sociology-Anthropology Option: reduce total credits required from 122 to 120, which increases the free electives to 19-17.
 - (c) BA Anthropology/Sociology-Sociology Option: reduce total credits required from 122 to 120, which increases the free electives to 25-23.

Approved 9-0-0-3.

7. AN 2290 Great Discoveries in Archaeology: change to 3000 level AN course; add as a requirement in the Anthropology Option of the BA Anthropology/Sociology. Doing so would reduce the free electives in this option to 16-14 because of the previous changes that were approved. This proposal was withdrawn.

E. Atmosphere Science and Chemistry:

1. BS Physical Science Education: delete as a program. Approved 11/17/08 by the Council of Teacher Education. *Approved 9-0-0-3*. [This needs to be submitted to the Faculty and reported to SAPC.]

F. Music, Theatre, and Dance:

- 1. BS Music Education
 - (a) Delete as degree requirements: ME 1160 Guitar Class I, ME 2060 Keyboard Proficiency: Music Education, ME 2210 Voice Class II/Pedagogy
 - (b) Add as degree requirements: ME 2130 Piano Class III and ME 2140 Piano Class IV
 - (c) Change statement in degree requirements to: Piano majors substitute MU 3070/3080 for MU 1150/1160 and ME 2130/2140. Voice majors substitute MU 4280 for ME 1200.
 - (d) ME 2060 Keyboard Proficiency: Music Education: delete as a course (last offering is Spring 2011); delete from the prerequisite of ME 4850, ME 4860 and ME 4870. ME 2210 Voice Class II/Pedagogy: delete as a course (last offering is Spring 2011)
 - (e) Add as degree requirement for Performance Studies: (two enrollments each at the 1000, 2000, and 3000 levels; one enrollment at the 4000 level)
 - (a) through (d) approved 11/17/08 by the Council of Teacher Education. Approved 9-0-0-3.
- 2. BA Music/Voice Performance and Pedagogy
 - (a) Delete as a degree requirement: three credits of ME/MU electives
 - (b) Delete as a degree requirement: MU 2170 Keyboard Proficiency: Voice Performance and Pedagogy
 - (c) Add as degree requirements: ME 2130 Piano Class III and ME 2140 Piano Class IV
 - (d) Delete as a degree requirement: one credit of free electives
 - (e) MU 2170 Keyboard Proficiency: Voice Performance and Pedagogy: delete as a course (last offering is Spring 2011)
 - (f) reduce total credits required from 122 to 120, which increases the free electives to 13.5-11.5. The Department plans to change the BA Music to a Bachelor of Music. Reducing the total number of credits for this Option affects all options of the BA Music. The Department will bring such a proposal for the BA Music/Contract to the December Curriculum Committee meeting.

Approved 9-0-0-3.

- 3. BA Theatre Arts/Music Theatre Performance
 - (a) Delete as a degree requirement: Piano Proficiency (0-3 credits)
 - (b) Add as degree requirements: MU 1150 Piano Class I and MU 1160 Piano Class II
 - (c) Reduce total credits required from 122 to 120, which decreases the free electives to 16-14. Reducing the total number of credits for this Option affects all options of the BA Theatre Arts. The Department will bring such proposals for the other BA Theatre Arts options to the December Curriculum Committee meeting.
 - (d) MU 2180 Keyboard Proficiency: Music Theatre Performance: delete as a course (last offering is Spring 2011)

Approved 9-0-0-3.

- 4. (a) ME 2130 Piano Class III: change prerequisite to MU 1160 with a grade of C or better; open only to BA Music and BS Music Education majors.
 - (b) ME 2140 Piano Class IV: change prerequisite to ME 2130 with a grade of C or better; open only to BA Music and BS Music Education majors.
 - Approved 11/17/08 by the Council of Teacher Education. Approved 9-0-0-3.
- 5. (a) BA Music/Music Technology

- (i) Delete as a degree requirement: three credits of ME/MU electives
- (ii) Reduce total credits required from 122 to 120, which increases the free electives to 18.5-16.5
- (b) BA Music/Piano Performance and Pedagogy
 - (i) Delete as a degree requirement: three credits of ME/MU electives
 - (ii) Reduce total credits required from 122 to 120, which increases the free electives to 15.5-13.5

Approved 9-0-0-3.

- 6. (a) ME 3110 Music in the Elementary School: change title to Elementary School Music Methods; add prerequisite of "Open only to BS Music Education majors."
 - (b) ME 4200 Secondary School Music Methods: add prerequisite of "Open only to BS Music Education majors."

Approved 11/17/08 by the Council of Teacher Education. Approved 9-0-0-3.

- 7. (a) BA Music/Contract: Add as degree requirement for Performance Studies: (two enrollments each at the 1000, 2000, 3000, and 4000 levels)
 - (b) BA Music/Music Technology: Add as degree requirement for Performance Studies: (two enrollments each at the 1000, 2000, 3000, and 4000 levels)

Approved 9-0-0-3.

G. Biological Sciences

- 1. Change schedule of offerings of Biology electives. Not necessary to submit to the Curriculum Committee. Submit to the Catalog Editor, who has now received the information.
- 2. BS Biology
 - (a) Reduce total credits required from 122 to 120, which reduces the free electives to eight.
 - (b) Change the current degree requirements of Group A, Group B and 3000/4000 level Biology courses (total of 32 credits) to 32 credits of Biology electives, with a maximum of 12 credits at the 2000 level and including a WRCO in the 3000/4000 level.

Much discussion ensued. These requirements are much like biology programs offered by our comparator institutions. We cannot see cutting any of the required Biology credits. The current major requires 85 credits, 27 General Education credits and 10 free elective credits. A Chemistry minor is built in to this major. This is an undergraduate degree, not a graduate degree. The Biological Science Education Option currently requires 99 credits in the major, 24 General Education credits, zero free electives credits, for a total of 123 credits. Any change to the BS Biology degree must be addressed for the Option; changes to the Option must be submitted to the Council of Teacher Education in addition to the Curriculum Committee. *The motion was disapproved 0-8-2-2*.

- 3. (a) BI 2100 Winter Ecology (SCLB): delete as a course
 - (c) BI 2410 Nutrition (SCIE): delete as a course
 - (d) BI 2500 Biology: Core Concepts (SCLB): delete as a course
 - (e) BI 3100 Biology of Algae: delete as a course
 - (f) BI 3220 Entomology: delete as a course
 - (g) BI 3270 Marine Biology: delete as a course
 - (h) Marine Studies minor: delete as a minor

Approved 10-0-0-2.

- 4. BA Biology
 - (a) Reduce total credits required from 122 to 120, which reduces the free electives to 28
 - (b) Change the current degree requirements of Group A, Group B and Group C (16 credits) to 20 credits of Biology electives, with a maximum of 12 credits at the 2000 level and including a WRCO in the 3000/4000 level.
 - (c) BI 4050 Ecology (QRCO) (WRCO): delete as a degree requirement *Approved 10-0-0-2*.
- 5. BS Environmental Biology

- (a) Reduce total credits required from 122 to 120, which reduces the free electives to 13.
- (b) Group A major electives: name Organisms.
- (c) Group B major electives: name Organisms and Environments; add BI 3210 Tropical Biology and BI 4750 Plant Physiology to the choices in the Group.

The same concerns expressed about the BS Biology program proposals were expressed again. *The motion was disapproved 0-9-1-2.*

H. Criminal Justice:

- 1. BA Criminal Justice: change degree requirements; reduce the total number of credits required to 120, with 34-45 credits of free electives. *Approved 10-0-0-2*.
- 2. BA Criminal Justice/Accelerated Law Option: delete the option. *Approved 10-0-0-2.* [This needs to be submitted to the Faculty and reported to SAPC.]

I. Art:

- 1. AE 3080 Visual Literacy (ARTS): delete as a course
- 2. AE 4000 Arts in Education Institute: delete as a course *Approved 10-0-0-2*.
- 3. AE 3100 Curriculum and Assessment for Art Education: change course description
- 4. AE 3060 Instructional Planning and Pedagogy for Art Education (DICO): change course description; delete corequisite
- 5. AE 3050 Methods and Materials for Art Education: change course description *Approved 10-0-0-2 pending approval of the Council of Teacher Education.*

J. Languages and Linguistics:

- 1. (a) SP 3100 Modern Latin American Literature in Translation: delete as a course
 - (b) New course: SP 2100 Modern Latin American Literature in Translation (3 credits). Offers the opportunity to read literature of modern Latin America through translation into English. Students are encouraged to explore translations and subsequent film productions that bring an added dimension of understanding oneself and how language's interpretation and translation are greatly affected by internal and external ideas and experiences. Students read and discuss translations of short stories and novels that had been written originally in Spanish or Portuguese, and view selected films based on Latin American literary works. Readings, films and online discussions are in English. Not open to students who have earned credit for SP 3100. Springs.
 - (c) Latin American Studies minor: add SP 2100 as a choice. *Approved 10-0-0-2*.
- 2. (a) FR 1900 Fundamentals of French Lab: change title to Fundamentals of French I Lab; delete FR 1020 as a corequisite
 - (b) New course: FR 1905 Fundamentals of French II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments, Springs, Corequisite(s): FR 1020.
- 3. (a) FR 1910 Continuing French Lab: change title to Continuing French I Lab; delete FR 1120 as a corequisite
 - (b) New course: FR 1915 Continuing French II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments. Springs. Corequisite(s): FR 1120.
- 4. (a) GR 1900 Fundamentals of German Lab: change title to Fundamentals of German I Lab; delete GR 1020 as a corequisite; change course description
 - (b) New course: GR 1905 Fundamentals of German II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments, Springs, Corequisite(s): GR 1020.
- 5. (a) LA 1900 Fundamentals of Latin Lab: change title to Fundamentals of Latin I Lab; delete LA 1040 as a corequisite

- (b) New course: LA 1905 Fundamentals of Latin II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments. Springs. Corequisite(s): LA 1040.
- 6. (a) SP 1900 Fundamentals of Spanish Lab: change title to Fundamentals of Spanish I Lab; delete SP 1020 as a corequisite
 - (b) New course: SP 1905 Fundamentals of Spanish II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments. Springs. Corequisite(s): SP 1020.
- 7. (a) SP 1910 Continuing Spanish Lab: change title to Continuing Spanish I Lab; delete SP 1120 as a corequisite
 - (b) New course: SP 1915 Continuing Spanish II Lab (zero credit). Lab sessions in the Language Learning Resources Center (Hyde 221) with a Supplementary Instructor for review practice and completion of course assignments. Springs. Corequisite(s): SP 1120.

Approved 10-0-0-2.

- 8. New course: LL 2500 The History of the English Language (3 credits). Examines the historical development of the English language from its earliest origins through the present day. Topics include: causes of language change, etymology, and the influences of other languages. Explores how this history suggests possible directions of English in the 21st century. Falls. *Approved 10-0-0-2*.
- 9. Teaching English to Speakers of Other languages (TESOL) Certificate. A 16 credit Certificate offered through the Frost School, open to PSU degree students or non-degree students. Completion of the Certificate does not give TESOL certification. *Approved 10-0-0-2*. [This needs to be submitted to the Faculty and reported to SAPC.]

The Committee sang and Beth Cox signed, Happy Birthday to the Chair. The Provost then left for an appointment.

K. Undergraduate Studies:

1. Transfer Agreement with White Mountains Community College for our BA Criminal Justice. *Approved 9-0-0-3*.

III. Reports

- A. SAPC. No report; SAPC has not met since our last meeting.
- B. General Education Committee. Met October 27th; welcomed two student members. Approved several courses for renewal and renewed the waiver of one Direction for five degree programs. The Provost attended the meeting to discuss her October 22nd memo to the Committee regarding "the important task of reviewing our general education program", some of the struggles we have had and the data she provided comparing Fall 2003 to Fall 2007 on General Education seats, average class size, average class size of Gen Ed courses, etc. [the data had been presented to the Council of Chairs last spring]. Also discussed the September 24th Faculty Forum on General Education. Met November 10th. Approved a few courses for renewal. Discussed the Social Science Department's motion at the November 5th Faculty meeting. Several suggestion for change were made; no action was taken. The Committee will have a retreat in January to discuss the concerns, the problems, the consequences of changes that they have heard at the Forum, at the November Faculty meeting and from individuals. Next meeting is November 24th.
- C. Council on Teacher Education. Met October 20th. Approved the proposals from the Education and HHP Departments that were on our agenda today. Approved revisions to the CHECK Framework. Discussed the length and level of difficulty of their evaluation forms. Met November 17th. Approved the Music Education and Physical Science Education proposals that were on our agenda today.

Discussed grading of program specific Student Teaching evaluation forms; making sure Student Teaching syllabus includes grading. The ideal components of a Student Teaching syllabus will be a topic for their January retreat. Next meeting is December 15th.

D. Steering Committee. Met in October with the President regarding planning issues. Mentioned the kinds of things the President could share at Faculty meetings versus pronouncements. Concern expressed about financial hardship students are experiencing. The Provost took some of what she heard from the Curriculum Committee at our meetings to the Council of Chairs when she talked about curricular reform.

The Chair declared the meeting adjourned at 5:10 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **December 19**th.

Respectfully submitted,

Mary E. Campbell, Scribe Director of Curriculum Support

Items that also need Faculty approval must be submitted to the December 19th Curriculum committee meeting in order to be included in the 2009-10 Academic Catalog.

The February 2009 actions of the Curriculum Committee and General Education Committee are the last changes that will be included in the 2009-10 Academic Catalog and the Fall 2009 Schedule of Classes.

These minutes were approved December 19, 2008.